

**TRUSTEES' REPORT AND**  
**FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**  
**FOR**  
**HAMPSHIRE ARCHIVES TRUST**

Martin and Company  
25 St Thomas Street  
Winchester  
Hampshire  
SO23 9HJ

**HAMPSHIRE ARCHIVES TRUST**

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**FOR THE YEAR ENDED 31 MARCH 2022**

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**HAMPSHIRE ARCHIVES TRUST**

**REFERENCE AND ADMINISTRATIVE DETAILS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

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**TRUSTEES**

D Livermore  
Mrs C Bailey  
Dr C Butler (resigned 4.5.22)  
D Spurling  
M Woodhall  
Mrs S Woolgar  
D.S. Canniford  
R Treglown  
Dr B Shurlock (resigned 28.2.22)  
A Burcher (appointed 4.5.21)  
Dr A Dougall (appointed 4.5.21)

**PRINCIPAL ADDRESS**

Hampshire Record Office  
Sussex Street  
Winchester  
SO23 8TH

**REGISTERED CHARITY  
NUMBER**

294312

**INDEPENDENT EXAMINER**

Martin and Company  
25 St Thomas Street  
Winchester  
Hampshire  
SO23 9HJ

# **HAMPSHIRE ARCHIVES TRUST**

## **TRUSTEES' REPORT** **FOR THE YEAR ENDED 31 MARCH 2022**

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The trustees present their report with the financial statements of the charity for the year ended 31 March 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Legal and administrative information set out on the information page forms part of this report.

### **OBJECTIVES AND ACTIVITIES**

#### **Objectives and aims**

The objectives of the charity are to promote the conservation and preservation of archives for the benefit of the public and to advance public education on matters connected with archives. The archives include records reflecting the history, life, economy and activities of Hampshire and its people whatever their media, including photographs, film, tape and machine readable records as well as traditional materials such as paper and parchment.

#### **Public benefit**

The Trustees confirm that they have taken account of the Charity Commission's general guidance on public benefit. The benefits that arise from the aims of Hampshire Archives Trust (HAT) are the conservation, preservation and education of the public on Hampshire life as described in the objectives above. In addition the grant programme supports others delivering on projects aligned with Hampshire Archive Trust's aims.

**ACHIEVEMENT AND PERFORMANCE**

**Charitable activities**

There has been a great emphasis over the last 3-4 years to reshaping the Trust to ensure it is better equipped to fulfil its objectives and deliver public benefit. This, together with sustaining an efficient and effective trust, will be a constant objective and work in 2021-2022 has included:

- a selection process to appoint a website provider when the existing contract ended May 2021
- co-opting in May 2021 2 new trustees with needed skills, with subsequent confirmation and election at the October AGM
- extending the agreement with our current social media provider which ended March 2022
- appointing our own dedicated social media research fellow to be paid by stipend (who will run all social media for HAT) - in place 1 February 2022
- agreeing a communications strategy, the website being at the forefront
- agreeing to re-brand (including a new logo) and replace the existing website with a more vibrant and accessible version, one which will allow Trustees to input material themselves - project late March 2022. To be followed by a soft launch in 2022
- agreeing a project to encourage younger members based around a local history competition - due to launch late Spring 2022 and award prizes Spring 2023

**On line talks**

HAT took part in Local and Community History month co-ordinated by British Association for local history by running 2 on line talks in May 2021. On 11 May Prof Chris Woolgar spoke about Southampton's people and their possessions 1250-1500 and on 18 May David Livermore spoke about the history of Fairey Aviation.

The following online series of talks called "Hands on History 2021" were run with Hampshire Field Club:

- 27 April 2021 the VCH way parish histories speaker Jean Morrin
- 25 May 2021 Today's history for tomorrow - keeping modern records speaker Roger Palmer
- 29 June 2021 Making local history films speaker Tom Young
- 28 September 2021 Digital publishing Part one From research to page  
Speakers Heather Needham, setting the scene  
Sam Butcher, HCT Researching and using still images  
Martin Coppen From text and pictures to page  
As recording only live edit masterclass
- 26 October 2021 Digital Publishing Part two 26 October from page to product  
Speakers Roger Ottewill Moving on from conventional print  
John Owen Smith Publishing on demand from digital files  
Zoe Viney Film and Sound a local history treasure
- 30 November 2021- researching newspapers for local history speaker Nick Saunders

Each talk attracted c.40-50 participants, with one reaching 99

**Newsletters**

Every member gets the 2 printed newsletters and members who have given their email contacts receive a further 2 electronic e-chat newsletters.

**Publicity**

HAT has had some 45 articles accepted for publication by local press including local history articles, and about grants awarded and its grants programme

There were 7 Grants awarded in 2021 to 2022 together amounting to £18,306

July 2021 Trustees agreed the following awards for a diverse range of projects;

- £3500 to Ropley History network and archives for the publication of a book about Four Marks enclosures by Chris Heal (this was published October 2021 as Ropley's legacy)
- £1557 to Bishops Waltham Area Local History Group to purchase of additional equipment to support enlargement of group using volunteers and ensure professional oral history standards

## **HAMPSHIRE ARCHIVES TRUST**

### **TRUSTEES' REPORT** **FOR THE YEAR ENDED 31 MARCH 2022**

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- £7249 to a project called FWordz collecting oral history from from diverse ethnic background looking at their experience of discrimination and so on. The material collection would inform a series of performances. The project was conceived by Sam Gilroy who had already secured the majority of the funding needed from the Arts Council.

- A small grant of £500 to Steep History Group to publish a social history booklet on the people, families and building of Steep

January 2022 agreed the following awards;

- £300 to Hampshire Archives for the purchase of a document at auction Russell account book and will 1799 (of Goldings Basingstoke)

- £3700 to Hampshire archives for a project called Back to nature -exploring Hants natural heritage through archives

- £1500 awarded to Milford on Sea Historical Record Society for their project 'Local History Lives' This project is also supported by NHLF. Its aim is to make it easy to find research and source material on Milford On Sea on their website-through articles, name directories and parish registers- when they want and in a way sympathetic to their needs for example in formats suitable for those with visual impairment or who have difficulty travelling.

Of these and grants previously awarded there continues to be some delay but many continue on course. A table listing grants awarded since 2019 together with their status is attached

**Events** - there was a tentative return to face to face events with a

- walking tour of Crawley 18 July

- AGM at Winchester College 23 October

Volunteer input has been much restricted due to covid, although all the online talks have been provided by volunteers

All trustees have signed a declaration that trustees have had regard to the guidance issued by the Charity Commission (on public benefit) on becoming a Trustee, so Alistair Dougall and Andrew Burcher did so April 2021 when co-opted, and all other trustees did so July 2020 (Martins advise only new Trustees or when declaration changed by CC need to be re-sworn. HAT will ensure re-elected Trustees sign again at their appointment).

The Trust offers continued support for Hampshire's archives services (especially as a key stakeholder of HRO) both in general and as grant awarding body

The Trust continues support of archive preservation through accessions offered by members to repositories and through its grant programmes

The Trust supports VCH activity - opening up the county's archives; volunteer engagement with research; publishing; fundraising; etc

The Trust offers other volunteer opportunities for example in the preparation and mailing out of its newsletter, videoing for its new social media venture and online talks.

## **FINANCIAL REVIEW**

### **Financial position**

At 31st March 2022 the fund balance was £219,938 of which £81,966 was unrestricted.

### **Principal funding sources**

The charity's principal sources of funds are detailed in the final accounts see section F but in brief are

- subscriptions

- investments

- Charlotte Bonham Carter endowment, a rescue fund

### **Investment policy and objectives**

The Trustees may invest any money not immediately required in such investments as they think fit.

**HAMPSHIRE ARCHIVES TRUST**

**TRUSTEES' REPORT**  
**FOR THE YEAR ENDED 31 MARCH 2022**

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**FINANCIAL REVIEW**

**Reserves policy**

The Trust's contingency reserves are to be kept at a level to cover 6 months running costs, currently estimated to be £25,000.

From 1 April 2021 the Trust is to maintain a designated fund for grants to contain £40,000 at that date and uplifted to £40,000 each 1 April in subsequent years. The grant programme will focus on reducing its reserves by encouraging grant applications particularly for Community, outreach, education, digitization and access.

The levels of reserves will be monitored annually.

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The charity is unincorporated and its powers are set out in its Constitution.

**Recruitment and appointment of new trustees**

The Trustees of the charity are listed on the information page. New Trustees may be appointed by members at the Annual General Meeting and usually hold office for 4 years. A minimum of 7 Trustees and a maximum of 19 Trustees must be appointed including a Chair, Vice-Chair, Treasurer and Secretary.

**Decision making**

The Trustees met 4 times during the year for Board meetings. In addition a number of sub committees have been created for specific purposes:

- editorial,
- membership especially young people,
- relaunch of HAT,
- communications,
- website re-design,
- social media appointment,
- website contractor appointment,
- reviewing application for grants.

**Risk management**

The Trustees have carried out a review of the charity's activities and the risks to which it is exposed and confirm that controls are in place to mitigate those risks.

Approved by order of the board of trustees on ..... and signed on its behalf by:

.....  
Mrs S Woolgar - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
HAMPSHIRE ARCHIVES TRUST**

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**Independent examiner's report to the trustees of Hampshire Archives Trust**

I report to the charity trustees on my examination of the accounts of Hampshire Archives Trust (the Trust) for the year ended 31 March 2022.

**Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

David Barr BSC FCA  
Martin and Company  
25 St Thomas Street  
Winchester  
Hampshire  
SO23 9HJ

Date: .....



**HAMPSHIRE ARCHIVES TRUST****STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 MARCH 2022**

	Notes	Unrestricted funds £	Restricted funds £	Endowment fund £	31.3.22 Total funds £	31.3.21 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>						
Donations and legacies		1,386	-	-	1,386	1,443
<b>Charitable activities</b>	5					
Archive history		7,527	-	-	7,527	6,219
Other trading activities	3	98	-	-	98	-
Investment income	4	3,047	2,220	-	5,267	4,019
<b>Total</b>		<b>12,058</b>	<b>2,220</b>	<b>-</b>	<b>14,278</b>	<b>11,681</b>
<b>EXPENDITURE ON</b>						
Raising funds		520	-	-	520	216
<b>Charitable activities</b>	6					
Archive history		37,667	-	-	37,667	123,809
<b>Total</b>		<b>38,187</b>	<b>-</b>	<b>-</b>	<b>38,187</b>	<b>124,025</b>
Net gains on investments		8,147	5,949	-	14,096	32,550
<b>NET INCOME/(EXPENDITURE)</b>		<b>(17,982)</b>	<b>8,169</b>	<b>-</b>	<b>(9,813)</b>	<b>(79,794)</b>
Transfers between funds	17	3,894	(3,894)	-	-	-
<b>Net movement in funds</b>		<b>(14,088)</b>	<b>4,275</b>	<b>-</b>	<b>(9,813)</b>	<b>(79,794)</b>
<b>RECONCILIATION OF FUNDS</b>						
<b>Total funds brought forward</b>		<b>96,054</b>	<b>108,697</b>	<b>25,000</b>	<b>229,751</b>	<b>309,545</b>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>81,966</b>	<b>112,972</b>	<b>25,000</b>	<b>219,938</b>	<b>229,751</b>

The notes form part of these financial statements

**HAMPSHIRE ARCHIVES TRUST**

**BALANCE SHEET**  
**31 MARCH 2022**

	Notes	Unrestricted funds £	Restricted funds £	Endowment fund £	31.3.22 Total funds £	31.3.21 Total funds £
<b>FIXED ASSETS</b>						
Tangible assets	12	8,518	-	-	8,518	7,204
Investments	13	49,132	77,219	25,000	151,351	137,255
		<u>57,650</u>	<u>77,219</u>	<u>25,000</u>	<u>159,869</u>	<u>144,459</u>
<b>CURRENT ASSETS</b>						
Stocks	14	1,672	-	-	1,672	1,751
Debtors	15	-	-	-	-	4,295
Cash at bank		36,138	35,753	-	71,891	119,360
		<u>37,810</u>	<u>35,753</u>	<u>-</u>	<u>73,563</u>	<u>125,406</u>
<b>CREDITORS</b>						
Amounts falling due within one year	16	(13,494)	-	-	(13,494)	(40,114)
		<u>24,316</u>	<u>35,753</u>	<u>-</u>	<u>60,069</u>	<u>85,292</u>
<b>NET CURRENT ASSETS</b>						
		<u>24,316</u>	<u>35,753</u>	<u>-</u>	<u>60,069</u>	<u>85,292</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>						
		<u>81,966</u>	<u>112,972</u>	<u>25,000</u>	<u>219,938</u>	<u>229,751</u>
<b>NET ASSETS</b>						
		<u>81,966</u>	<u>112,972</u>	<u>25,000</u>	<u>219,938</u>	<u>229,751</u>
<b>FUNDS</b>						
Unrestricted funds	17				81,966	96,054
Restricted funds					112,972	108,697
Endowment funds					25,000	25,000
					<u>219,938</u>	<u>229,751</u>
<b>TOTAL FUNDS</b>						
					<u>219,938</u>	<u>229,751</u>

The financial statements were approved by the Board of Trustees and authorised for issue on ..... and were signed on its behalf by:

.....  
D Livermore - Trustee

The notes form part of these financial statements

**1. STATUTORY INFORMATION**

The Hampshire Archives Trust is a charity registered in England and Wales. The charity's registered number and registered address can be found in the Trustees' Report.

**2. ACCOUNTING POLICIES**

**Accounting conventions**

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value, as modified by the revaluation of certain assets.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been removed.

The principal accounting policies adopted in the preparation of the financial statements are as follows:

**Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

**Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Website - 20% on cost

**Stocks**

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

**Taxation**

The charity is exempt from tax on its charitable activities.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

**HAMPSHIRE ARCHIVES TRUST**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE YEAR ENDED 31 MARCH 2022**

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**2. ACCOUNTING POLICIES - continued**

**Fund accounting**

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**3. OTHER TRADING ACTIVITIES**

	<b>31.3.22</b>	31.3.21
	£	£
Book sales	<b>98</b>	-
	<u>          </u>	<u>          </u>

**4. INVESTMENT INCOME**

	<b>31.3.22</b>	31.3.21
	£	£
Quoted investments	<b>5,260</b>	3,972
Deposit account interest	<b>7</b>	47
	<u>          </u>	<u>          </u>
	<b>5,267</b>	<b>4,019</b>
	<u>          </u>	<u>          </u>

**5. INCOME FROM CHARITABLE ACTIVITIES**

		<b>31.3.22</b>	31.3.21
	Activity	£	£
Members' subscriptions	Archive history	<b>7,302</b>	6,219
Members' events	Archive history	<b>225</b>	-
		<u>          </u>	<u>          </u>
		<b>7,527</b>	<b>6,219</b>
		<u>          </u>	<u>          </u>

**6. CHARITABLE ACTIVITIES COSTS**

	Direct Costs (see note 7)	Grant funding of activities (see note 8)	Support costs (see note 9)	Totals
	£	£	£	£
Archive history	<b>3,396</b>	<b>15,606</b>	<b>18,665</b>	<b>37,667</b>
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>

**HAMPSHIRE ARCHIVES TRUST**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE YEAR ENDED 31 MARCH 2022**

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<b>7. DIRECT COSTS OF CHARITABLE ACTIVITIES</b>	<b>31.3.22</b>	<b>31.3.21</b>
	<b>£</b>	<b>£</b>
Postage and stationery	<b>3,396</b>	<b>1,427</b>
	<u>          </u>	<u>          </u>
<b>8. GRANTS PAYABLE</b>	<b>31.3.22</b>	<b>31.3.21</b>
	<b>£</b>	<b>£</b>
Archive history	<b>15,606</b>	<b>110,457</b>
	<u>          </u>	<u>          </u>
The total grants paid to institutions during the year was as follows:	<b>31.3.22</b>	<b>31.3.21</b>
	<b>£</b>	<b>£</b>
Grants	<b>8,357</b>	<b>110,457</b>
	<u>          </u>	<u>          </u>

The total grants paid to support projects and applied for through the application process; and paid or committed to organisations were as follows:

	<b>31.3.22</b>	<b>31.3.21</b>
	<b>£</b>	<b>£</b>
Hampshire Record Office	<b>4,000</b>	8,800
Ropley Society	<b>3,500</b>	500
Bishops Waltham Oral History Society	<b>1,557</b>	-
Milton on Sea Historical Records Society	<b>1,500</b>	-
2Time Theatre	<b>500</b>	-
Steep History Group	<b>500</b>	-
Aspace - awarded 2019 but funds no longer required	<b>-3,200</b>	-
Wessex Film and Sound Archive		78,677
Petersfield Museum Ltd		10,000
The United Voices of African Associations		8,500
Hampshire County Council		2,980
Skate Southampton		500
See Southampton		500
	<u>          </u>	<u>          </u>
Total grants to organisations	<b>8,357</b>	<b>110,457</b>
Sam Gilroy for FWordz project	<b>7,249</b>	-
	<u>          </u>	<u>          </u>
	<b>15,606</b>	<b>110,457</b>
	<u>          </u>	<u>          </u>

The Hampshire Archives Trust (HAT) does not normally make grant awards to individuals, HAT made an exception in the case of the grant for FWordz as the majority of the funding was already secured from the Arts Council and the applicant could prove a track record of delivering other grant funded projects.

**HAMPSHIRE ARCHIVES TRUST**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE YEAR ENDED 31 MARCH 2022**

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**9. SUPPORT COSTS**

	Management	Finance	Governance	Totals
	£	£	costs	£
			£	
Archive history	<u>16,446</u>	<u>779</u>	<u>1,440</u>	<u>18,665</u>

Support costs, included in the above, are as follows:

**Management**

	31.3.22	31.3.21
	Archive	Total
	history	activities
	£	£
Marketing and advertising	6,006	2,773
Administration	2,970	2,024
AGM	628	124
Insurance	150	150
Website maintenance	4,858	3,610
Bank charges	33	3
Amortisation of website	1,801	1,801
	<u>16,446</u>	<u>10,485</u>

**Governance costs**

	31.3.22	31.3.21
	Archive	Total
	history	activities
	£	£
Independent examiner's fees	<u>1,440</u>	<u>1,440</u>

**10. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 March 2022 nor for the year ended 31 March 2021.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 March 2022 nor for the year ended 31 March 2021.

**HAMPSHIRE ARCHIVES TRUST**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE YEAR ENDED 31 MARCH 2022**

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**11. STAFF COSTS**

There are no employees so consequently no staff costs have been incurred.

**12. TANGIBLE FIXED ASSETS**

	Website £
<b>COST</b>	
At 1 April 2021	<b>9,005</b>
Additions	<b>3,894</b>
	<hr/>
At 31 March 2022	<b>12,899</b>
	<hr/>
<b>DEPRECIATION</b>	
At 1 April 2021	<b>1,801</b>
Charge for year	<b>2,580</b>
	<hr/>
At 31 March 2022	<b>4,381</b>
	<hr/>
<b>NET BOOK VALUE</b>	
At 31 March 2022	<b>8,518</b>
	<hr/> <hr/>
At 31 March 2021	<b>7,204</b>
	<hr/> <hr/>

**13. FIXED ASSET INVESTMENTS**

	Listed investments £
<b>MARKET VALUE</b>	
At 1 April 2021	<b>137,255</b>
Revaluations	<b>14,096</b>
	<hr/>
At 31 March 2022	<b>151,351</b>
	<hr/>
<b>NET BOOK VALUE</b>	
At 31 March 2022	<b>151,351</b>
	<hr/> <hr/>
At 31 March 2021	<b>137,255</b>
	<hr/> <hr/>

There were no investment assets outside the UK.

Historical cost of investments at 31st March 2021 is £90,000.

**HAMPSHIRE ARCHIVES TRUST****NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MARCH 2022**

<b>14. STOCKS</b>			<b>31.3.22</b>	<b>31.3.21</b>
			£	£
Stocks			<u>1,672</u>	<u>1,751</u>
<b>15. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR</b>			<b>31.3.22</b>	<b>31.3.21</b>
			£	£
Other debtors			<u>-</u>	<u>4,295</u>
<b>16. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR</b>			<b>31.3.22</b>	<b>31.3.21</b>
			£	£
Other creditors			<u>13,494</u>	<u>40,114</u>
<b>17. MOVEMENT IN FUNDS</b>				
	At 1.4.21	Net movement	Transfers	At
	£	in funds	between	31.3.22
		£	funds	£
<b>Unrestricted funds</b>				
General fund	76,070	17	(51,712)	24,375
Victoria County History Project	19,984	(2,393)	-	17,591
Designated fund for grants	-	(15,606)	55,606	40,000
	<u>96,054</u>	<u>(17,982)</u>	<u>3,894</u>	<u>81,966</u>
<b>Restricted funds</b>				
Charlotte Bonham Carter Hampshire Archive Rescue Fund	108,697	8,169	(3,894)	112,972
<b>Endowment funds</b>				
Charlotte Bonham Carter Hampshire Archive Rescue Fund	25,000	-	-	25,000
<b>TOTAL FUNDS</b>	<u>229,751</u>	<u>(9,813)</u>	<u>-</u>	<u>219,938</u>



**HAMPSHIRE ARCHIVES TRUST****NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MARCH 2022****17. MOVEMENT IN FUNDS - continued**

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
<b>Unrestricted funds</b>				
General fund	11,523	(19,653)	8,147	17
Victoria County History Project	535	(2,928)	-	(2,393)
Designated fund for grants	-	(15,606)	-	(15,606)
	12,058	(38,187)	8,147	(17,982)
<b>Restricted funds</b>				
Charlotte Bonham Carter Hampshire Archive Rescue Fund	2,220	-	5,949	8,169
<b>TOTAL FUNDS</b>	<b>14,278</b>	<b>(38,187)</b>	<b>14,096</b>	<b>(9,813)</b>

**Comparatives for movement in funds**

	At 1.4.20 £	Net movement in funds £	At 31.3.21 £
<b>Unrestricted funds</b>			
General fund	91,567	(15,497)	76,070
Victoria County History Project	21,016	(1,032)	19,984
Cinema Equipment Fund	73,326	(73,326)	-
	185,909	(89,855)	96,054
<b>Restricted funds</b>			
Charlotte Bonham Carter Hampshire Archive Rescue Fund	93,285	15,412	108,697
Wessex Film and Sound Archive British Film Institute Discovery Fund	5,351	(5,351)	-
	98,636	10,061	108,697
<b>Endowment funds</b>			
Charlotte Bonham Carter Hampshire Archive Rescue Fund	25,000	-	25,000
<b>TOTAL FUNDS</b>	<b>309,545</b>	<b>(79,794)</b>	<b>229,751</b>

**HAMPSHIRE ARCHIVES TRUST**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE YEAR ENDED 31 MARCH 2022**

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**17. MOVEMENT IN FUNDS - continued**

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
<b>Unrestricted funds</b>				
General fund	9,405	(43,716)	18,814	(15,497)
Victoria County History Project	600	(1,632)	-	(1,032)
Cinema Equipment Fund	-	(73,326)	-	(73,326)
	<u>10,005</u>	<u>(118,674)</u>	<u>18,814</u>	<u>(89,855)</u>
<b>Restricted funds</b>				
Charlotte Bonham Carter Hampshire Archive Rescue Fund	1,676	-	13,736	15,412
Wessex Film and Sound Archive British Film Institute Discovery Fund	-	(5,351)	-	(5,351)
	<u>1,676</u>	<u>(5,351)</u>	<u>13,736</u>	<u>10,061</u>
<b>TOTAL FUNDS</b>	<u>11,681</u>	<u>(124,025)</u>	<u>32,550</u>	<u>(79,794)</u>

**18. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31 March 2022.

**19. VICTORIA COUNTY HISTORY PROJECT**

The Trust acts as banker for this project on behalf of the four parent bodies (Hampshire Record Office, Hampshire Archives Trust, Hampshire Field Club and University of Winchester).

**20. CINEMA EQUIPMENT FUND**

This fund previously derived its income from charging for the use of the cinema facilities at HRO. Due to changes by HCC no further income is being received into this fund. It was agreed by the Executive Committee during 2012-13 to repurpose the fund for other uses such as the purchase of other equipment in furtherance of the Trust's objectives. In 2013-14 the Committee approved the purchase of a digital film scanner for WFSA from this fund.

This fund is now closed as of 31 March 2021. Any new applications will be treated as part of the general grant process.

**21. THE CHARLOTTE BONHAM CARTER HAMPSHIRE ARCHIVE RESCUE FUND**

This fund was established in 1996 as a result of a gift from the Estate of Charlotte, Lady Bonham Carter. Its purpose is to provide a rescue fund financing initiatives for the benefit of the archives of Hampshire. Under the terms agreed with the Trustees of the Estate, the Trust does not have discretion to expend the gift. The original gift is treated as a permanent endowment.

In 2022 £3,894 was used to fund the development of the Hampshire Archives Trust website.

**22. SCREEN HERITAGE UK**

This fund was established to finance film archive cataloguing and digitalisation. This fund is now closed. Any new applications will be treated as part of the general grant process.

**23. GRANTS FUND**

From 1 April 2021 the Trust is to maintain a designated fund from which grants can be made to contain £40,000 at that date and uplifted to £40,000 each 1st April in subsequent years. The grants programme is to encourage applications particularly for community, outreach, education, digitisation and access.

**HAMPSHIRE ARCHIVES TRUST**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31 MARCH 2022**

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	31.3.22	31.3.21
	£	£
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Donations	917	1,160
Gift aid	469	283
	<hr/>	<hr/>
	1,386	1,443
<b>Other trading activities</b>		
Book sales	98	-
<b>Investment income</b>		
Quoted investments	5,260	3,972
Deposit account interest	7	47
	<hr/>	<hr/>
	5,267	4,019
<b>Charitable activities</b>		
Members' subscriptions	7,302	6,219
Members' events	225	-
	<hr/>	<hr/>
	7,527	6,219
	<hr/>	<hr/>
<b>Total incoming resources</b>	<b>14,278</b>	<b>11,681</b>
<b>EXPENDITURE</b>		
<b>Raising donations and legacies</b>		
Justgiving fees	216	216
Event costs	225	-
	<hr/>	<hr/>
	441	216
<b>Other trading activities</b>		
Opening stock	1,751	1,751
Closing stock	(1,672)	(1,751)
	<hr/>	<hr/>
	79	-
<b>Charitable activities</b>		
Postage and stationery	3,396	1,427
Grants to institutions	8,357	110,457
Grants to individuals	7,249	-
	<hr/>	<hr/>
	19,002	111,884

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**HAMPSHIRE ARCHIVES TRUST**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31 MARCH 2022**

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	31.3.22	31.3.21
	£	£
<b>Support costs</b>		
<b>Management</b>		
Marketing and advertising	6,006	2,773
Administration	2,970	2,024
AGM	628	124
Insurance	150	150
Website maintenance	4,858	3,610
Bank charges	33	3
Amortisation of website	1,801	1,801
	<u>16,446</u>	<u>10,485</u>
<b>Finance</b>		
Website depreciation	779	-
<b>Governance costs</b>		
Independent examiner's fees	1,440	1,440
	<u>38,187</u>	<u>124,025</u>
Total resources expended		
	<u>38,187</u>	<u>124,025</u>
<b>Net expenditure before gains and losses</b>	<b>(23,909)</b>	<b>(112,344)</b>
<b>Realised recognised gains and losses</b>		
Gains/(losses) on fixed asset investments	14,096	32,550
	<u>14,096</u>	<u>32,550</u>
<b>Net expenditure</b>	<b><u>(9,813)</u></b>	<b><u>(79,794)</u></b>

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